

Jobs (Budget Analysis) report

How does the Jobs (Budget Analysis) report work?

The Jobs (Budget Analysis) report is calculated from the following areas:

- Transactions entered against that Job
- The Budget for the Job
- The Percent Complete field against that Job

Also see the following support notes on using Jobs:

[Tracking the profitability of profit centres using Jobs](#)

[Setting up budgets for Jobs.](#)

How do I access and display this report?

1. Go to the **Reports** menu and choose **Index to Reports**.
 2. Click the **Accounts** tab.
 3. Click the **Jobs [Budget Analysis]** report (under the **Jobs** sub-heading).
 4. Click **Advanced**. In AccountRight v19 and earlier click **Customise**.
 5. Specify your filtering criteria.
 6. Click **Run Report** or **Display** (as applicable based on your version).
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What am I looking at?

Created: 15/02/2013 8:15 AM

Clearwater Pty Ltd

25 Spring Street
Blackburn
VIC, 3130

Jobs [Budget Analysis]

ABN: 80 000 000 001

Email: info@clearwater.com.au

Account	Budget	Adjusted Budget	Actual	Difference	% Difference
115 Supply of Coolers GM					
					Percent Complete : 20.00%
Income					
Sales - Carbonated Water	\$600.00	\$120.00	\$168.00	\$48.00	40.0%
Sales - Water Cooler	\$3,000.00	\$600.00	\$997.96	\$397.96	66.3%
Service - Coolers	\$500.00	\$100.00	\$159.55	\$59.55	59.6%
Total Income	\$4,100.00	\$820.00	\$1,325.51	\$505.51	61.6%
Expense					
Photocopy	\$400.00	\$80.00	\$63.64	-\$16.36	(20.5)%
Total Expense	\$400.00	\$80.00	\$63.64	-\$16.36	(20.5)%
Net Profit (Loss)	\$3,700.00	\$740.00	\$1,261.87	\$521.87	70.5%

Account: This column shows the accounts against which transactions have been posted. As such, these values are tax exclusive.

Budget: This column shows the budgeted amount assigned to each GL Code.

Adjusted Budget: This column shows the Budgeted amount divided by the Percent complete. For example if you have completed 20% of the Job and have a budget of \$20,000.00; this means that your Adjusted Budget would be \$4000.00. This is what you have budgeted for the Job to date for the Percent complete.

Actual: This is the actual amount spent to date against this Job.

Difference: This field is calculated from Actual - Adjusted Budget. If you have a positive figure then, to date you have spent more than budgeted. If you have a negative figure then, to date you have spent less than budgeted.

% Difference: This shows the Difference field but as a percentage.

Note: If the **Percent Complete** field has not been entered against the job, then the report will not be able to calculate the **Adjusted Budget** and **% Difference** fields.

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Jobs [Budget Analysis]

ABN: 80 000 000 001

Email: info@clearwater.com.au

Account	Budget	Adjusted Budget	Actual	Difference	% Difference
115 Supply of Coolers GM					Percent Complete : 0.00%
Income					
Sales - Carbonated Water	\$600.00	\$0.00	\$168.00	\$168.00	NA
Sales - Water Cooler	\$3,000.00	\$0.00	\$997.96	\$997.96	NA
Service - Coolers	\$500.00	\$0.00	\$159.55	\$159.55	NA
Total Income	\$4,100.00	\$0.00	\$1,325.51	\$1,325.51	NA
Expense					
Photocopy	\$400.00	\$0.00	\$63.64	\$63.64	NA
Total Expense	\$400.00	\$0.00	\$63.64	\$63.64	NA
Net Profit (Loss)	\$3,700.00	\$0.00	\$1,261.87	\$1,261.87	NA