

Jobs (Budget Analysis) report

How does the Jobs (Budget Analysis) report work?

The Jobs (Budget Analysis) report is calculated from the following areas:

- Transactions entered against that Job
- The Budget for the Job
- The Percent Complete field against that Job

Also see the following support notes on using Jobs:

[Tracking the profitability of profit centres using Jobs](#)

[Setting up budgets for Jobs.](#)

How do I access and display this report?

1. Go to the **Reports** menu and choose **Index to Reports**.
 2. Click the **Accounts** tab.
 3. Click the **Jobs [Budget Analysis]** report (under the **Jobs** sub-heading).
 4. Click **Advanced**. In AccountRight v19 and earlier click **Customise**.
 5. Specify your filtering criteria.
 6. Click **Run Report** or **Display** (as applicable based on your version).
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What am I looking at?

Created: 15/02/2013 8:15 AM

Clearwater Pty Ltd

25 Spring Street
Blackburn
VIC, 3130

Jobs [Budget Analysis]

ABN: 80 000 000 001

Email: info@clearwater.com.au

| Account | Budget | Adjusted Budget | Actual | Difference | % Difference |
|---------------------------------|------------|-----------------|------------|------------|----------------------------------|
| 115 Supply of Coolers GM | | | | | |
| | | | | | Percent Complete : 20.00% |
| Income | | | | | |
| Sales - Carbonated Water | \$600.00 | \$120.00 | \$168.00 | \$48.00 | 40.0% |
| Sales - Water Cooler | \$3,000.00 | \$600.00 | \$997.96 | \$397.96 | 66.3% |
| Service - Coolers | \$500.00 | \$100.00 | \$159.55 | \$59.55 | 59.6% |
| Total Income | \$4,100.00 | \$820.00 | \$1,325.51 | \$505.51 | 61.6% |
| Expense | | | | | |
| Photocopy | \$400.00 | \$80.00 | \$63.64 | -\$16.36 | (20.5)% |
| Total Expense | \$400.00 | \$80.00 | \$63.64 | -\$16.36 | (20.5)% |
| Net Profit (Loss) | \$3,700.00 | \$740.00 | \$1,261.87 | \$521.87 | 70.5% |

Account: This column shows the accounts against which transactions have been posted. As such, these values are tax exclusive.

Budget: This column shows the budgeted amount assigned to each GL Code.

Adjusted Budget: This column shows the Budgeted amount divided by the Percent complete. For example if you have completed 20% of the Job and have a budget of \$20,000.00; this means that your Adjusted Budget would be \$4000.00. This is what you have budgeted for the Job to date for the Percent complete.

Actual: This is the actual amount spent to date against this Job.

Difference: This field is calculated from Actual - Adjusted Budget. If you have a positive figure then, to date you have spent more than budgeted. If you have a negative figure then, to date you have spent less than budgeted.

% Difference: This shows the Difference field but as a percentage.

Note: If the **Percent Complete** field has not been entered against the job, then the report will not be able to calculate the **Adjusted Budget** and **% Difference** fields.

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Jobs [Budget Analysis]

ABN: 80 000 000 001

Email: info@clearwater.com.au

| Account | Budget | Adjusted Budget | Actual | Difference | % Difference |
|---------------------------------|------------|-----------------|------------|------------|---------------------------------|
| 115 Supply of Coolers GM | | | | | Percent Complete : 0.00% |
| Income | | | | | |
| Sales - Carbonated Water | \$600.00 | \$0.00 | \$168.00 | \$168.00 | NA |
| Sales - Water Cooler | \$3,000.00 | \$0.00 | \$997.96 | \$997.96 | NA |
| Service - Coolers | \$500.00 | \$0.00 | \$159.55 | \$159.55 | NA |
| Total Income | \$4,100.00 | \$0.00 | \$1,325.51 | \$1,325.51 | NA |
| Expense | | | | | |
| Photocopy | \$400.00 | \$0.00 | \$63.64 | \$63.64 | NA |
| Total Expense | \$400.00 | \$0.00 | \$63.64 | \$63.64 | NA |
| Net Profit (Loss) | \$3,700.00 | \$0.00 | \$1,261.87 | \$1,261.87 | NA |