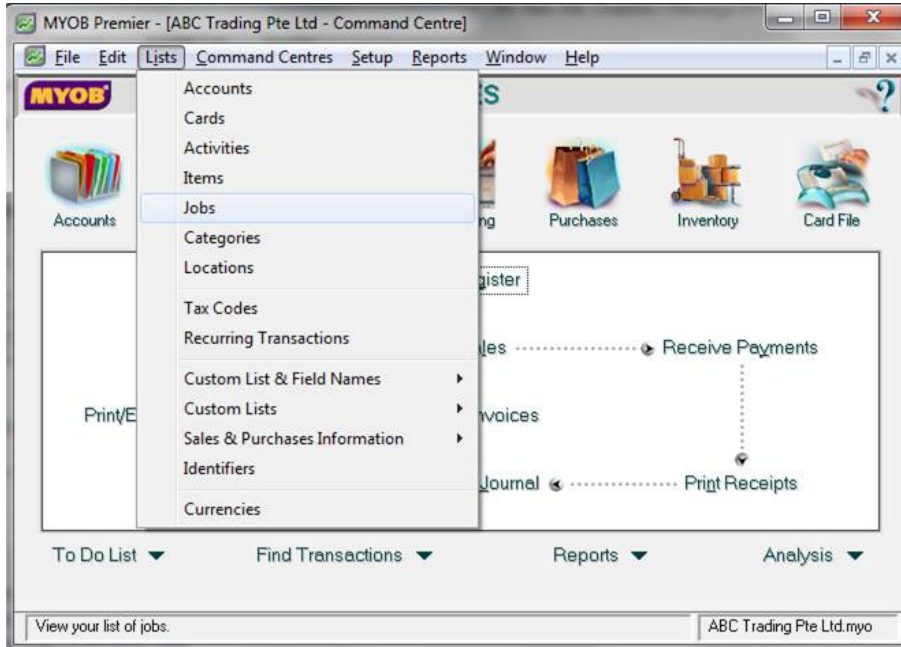
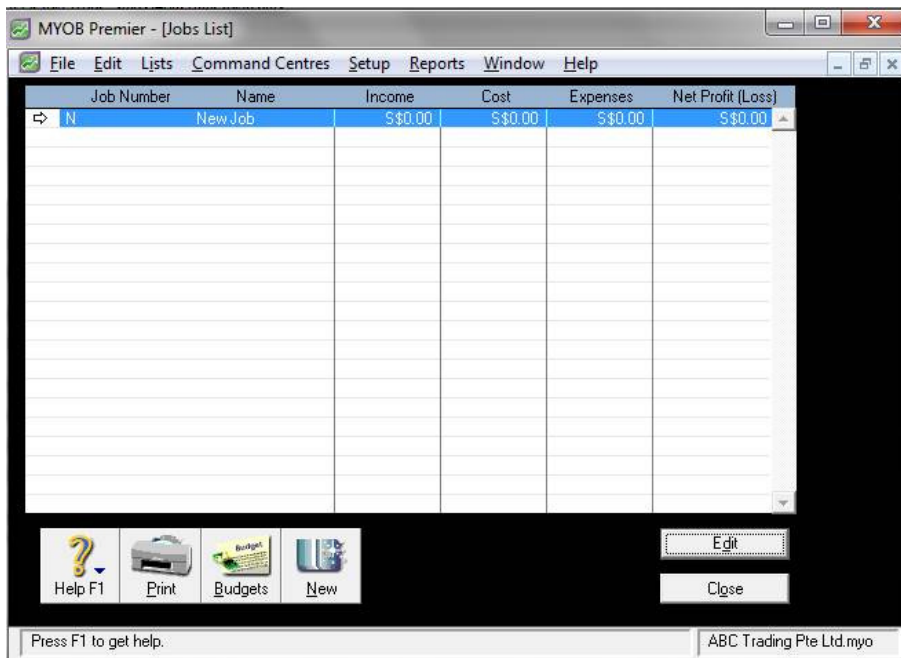


## HOW TO DELETE A JOB CODE?

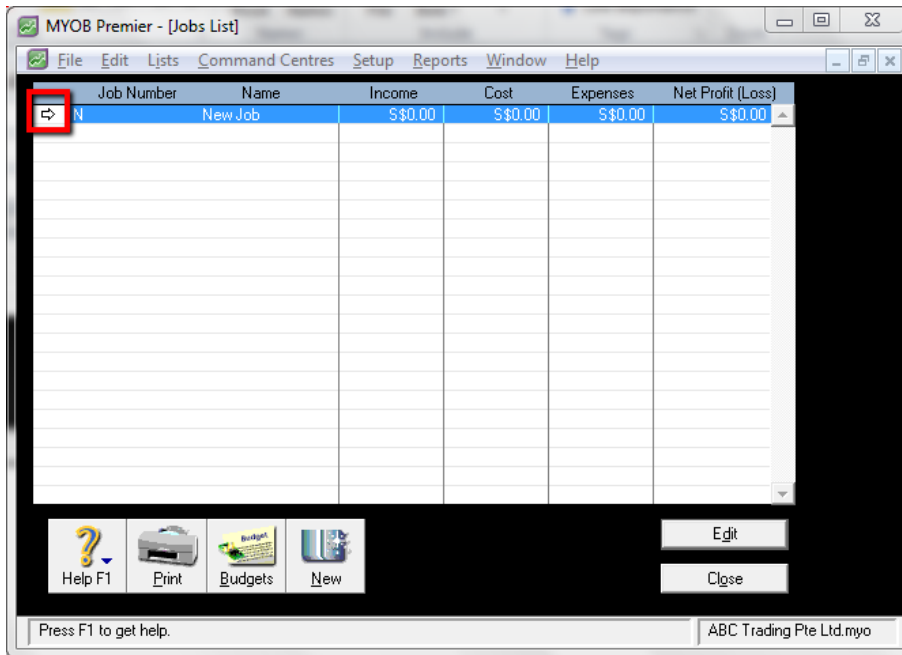
1. To delete a job code, go to Menu Bar -> Lists -> Jobs.



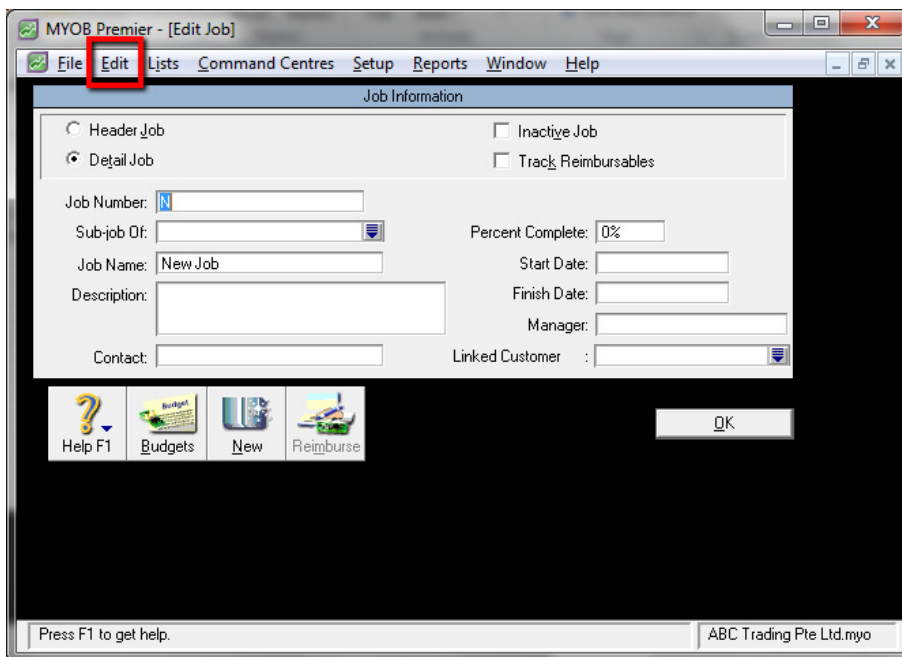
2. Click on the Job Code that you would want to delete.

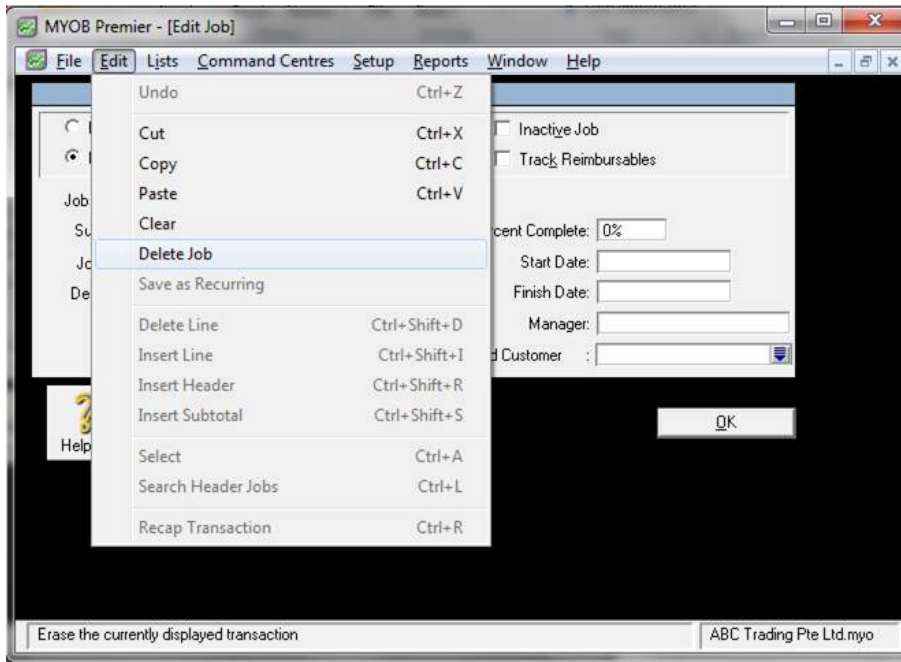


3. Click on Autofeeder Arrow to view the details.



4. Go to Menu Bar -> Edit -> Delete Job





Note : If you delete a particular Job Code which have been used previously, all allocations for transactions to this Job Code will be deleted too.

Job Number	Name	Income	Cost	Expenses	Net Profit (Loss)
Neov11	Neo Condominium	S\$10.00	S\$15.88	S\$990.72	(S\$996.60)

